

## ARIZONA GEOGRAPHIC INFORMATION COUNCIL

### Executive Management Board Meeting Minutes August 19, 2004

- I. Call to Order. The Council was called to order at 1:05 p.m. by Tim Smothers, AGIC Vice President. A count of Board Members established that a quorum was present (see attached list of attendees).
- II. Budget Update: Gary Irish reported on the AGIC budget. The status of the AGIC budget indicated that as of June 30, 2004 the AGIC General account showed a balance of \$34,080.28 and the AGIC Conference account showed a balance of \$26,141.62. Gary also reported that the Conference Committee would provide a more detailed Conference budget.
- III. Approval of Minutes of the February 5, 2004 Board meeting. Tim Smothers requested a motion to approve. Motion made by Rick Harrington. Seconded by Jami Garrison. Motion was approved unanimously.  
  
**Action Item: Minutes of the February 5, 2004 AGIC Board meeting approved unanimously.**
- IV. Approval of Minutes of the May 6, 2004 Board meeting. Tim Smothers requested a motion to approve. Motion made by Rick Harrington. Seconded by Jami Garrison. Motion was approved unanimously.  
  
**Action Item: Minutes of the May 6, 2004 AGIC Board meeting approved unanimously.**
- V. Committee Reports: Each of the Committees gave a brief report on their current activities and related topics.
  - A. Education, Outreach, and Conference Committee  
Eva Reid reported that the committee is in the process of finalizing the agenda and meal planning for the AGIC Conference. Eva reported on the Conference budget. She indicated that income and expense estimates for the budget are based on last year's attendance of 178 persons. Eva reported that the Conference is on target as far as the budget is concerned.  
  
Eva next requested that the Board clarify that the Conference Committee is allow to expend funds toward the Conference. Motion made by Rick Harrington to permit the Conference Committee to expend the available funds for the Conference, up to a limit of \$35,000. Seconded by Lee Dexter. Motion was approved unanimously.

**Action Item: AGIC Conference Committee authorized to expend available funds to hold the Conference, up to a limit of \$35,000.**

Eva requested that Board members volunteer as session moderators at the Conference, citing that this would be a good way for the Board members to become more involved in the Conference.

**B. Technology Committee**

Gary Irish reported that the AGIC Portal concept was in development at the Land Department and that draft materials would be made available to the Board, possibly as soon as the next Board meeting.

Tim Smothers noted that Gene Trobia and Sharon Nicholson were absent and the committee reports would have to wait until they joined the meeting. In the mean time, Tim suggested skipping to miscellaneous announcements.

**VI. Miscellaneous Announcements**

Tom Sturm announced that the USGS was experiencing some reorganization and that the geography discipline was being reorganized into two different areas. The geography discipline would continue but be geared toward research, while other programs would be grouped under the Geospatial Information Office.

Tom next gave an update on current imagery programs in Arizona. Areas not covered under current imagery acquisition programs could be filled in under the National Agriculture Imagery Program and that he will be talking to various people over the next year about the program and how that can be implemented in Arizona.

[Sharon Nicholson and Gene Trobia arrived]

Tim Smothers discussed the Western Region National Map Partner Meeting in Oregon, the focus of which was to look at how local governments can promote local data moving upward toward incorporation into the National Map.

Tim next discussed the general membership meeting of the Arizona Professional Land Surveyors Association (APLS), in which a vote was held to amend that organization's bylaws to include "geospatialists" as a membership class in APLS. Tim indicated that the next task is for the geospatial group to decide on a definition of "geospatialist" and how to implement that designation under APLS. Lee Harbers added that this is a recognition of who should be included as a geospatial professional, and read aloud the relevant items from the adopted APLS bylaws.

**VII. Committee Reports Rejoined: Sharon Nicholson announced indicated that all committee chairs were present, and committee reports could continue.**

**A. Data Resources Committee**

Gene Trobia asked if the Imagery Working Group had anything to report. Tom Sturm replied that he had already reported to the Board on current imagery programs in Arizona. Gene noted that resulting from the homeland security workshops held last year, imagery and street centerlines emerged as the datasets most important to stakeholders. Gene added that if Arizona can acquire new aerial imagery statewide, the US Census is willing to use that imagery to modernize TIGER in Arizona. Gene noted that the Data Resources Committee is looking at opportunities to update orthoimagery and infill around existing program areas, as well as develop long-term update plans.

Gene reported that the Cadastral Working Group had not met.

Gary Irish reported that Arizona State Land Department had acquired 1/3-arc second National Elevation Dataset (NED) for Arizona, and that the Department has processed the data and created new lattice, hillshade, and contours from it. Carson Coates reported on the processing and products available from the Land Department. Gary thanked the Arizona Game and Fish Department for their contribution toward purchasing the NED from the USGS.

Dave Minkel reported that a Height Modernization Working Group had been formed under the Data Resources Committee. The group is currently working on a first year plan for Arizona Height Modernization. Gene Trobia added that support was coming for Height Modernization from Homeland Security at the Governor's Office.

B. Homeland Security Committee

Sharon Nicholson reported that the Homeland Security Committee had been largely inactive due to time constraints placed on her by current duties related to the Arizona Counter Terrorism Information Center.

Sharon indicated that AGIC needs to develop some standards related to map symbology and welcomed any input. Victor Gass added that the Department of Environmental Quality has the same interest in standardized symbology. Victor suggested AGIC develop guidelines rather than standards to allow for greater flexibility in cartography. Gene Trobia proposed to the Technology Committee that they get involved in this. Gary Irish replied that there can be some agreement on standards, but there can also be a great deal of disagreement statewide and any standards should be application based. Gene Trobia proposed looking at framework data layers and standardize symbology on those. Sharon suggested that the Homeland Security and Technology Committees join efforts on standard symbology. Gene suggested that initially this effort be limited to web cartography standards.

C. Administration and Legal Committee

Gene Trobia reported that he had met with the Attorney General's Office, and

they indicated that the AGIC bylaws were not consistent with state statute with regard to the use of alternates to vote at Board meetings in the absence of Board members. According to the AGIC Executive Order, only persons appointed to the Board by the Governor can serve and vote on the Board. Gene indicated that he had been working with the Attorney General's Office to revise the Executive Order to allow for designees to vote in place of Board members. Gene reported that the amended Executive Order was currently at the Governor's Office awaiting approval and the Governor's signature.

Gene requested a motion to hold a re-vote authorizing the transfer of \$15,000 from the AGIC Conference account into the AGIC General account. Motion made by Rick Harrington. Seconded by Dave Minkel. Motion was approved unanimously.

**Action Item: Transfer of \$15,000 from Conference account into the General account authorized.**

Gene indicated that he would talk to the Attorney General's Office before the next Board meeting to determine how designees are established.

Tim Smothers reported that the Work Plan is not complete, but work on it will resume when Sharon Nicholson has more availability.

#### VIII. Mapping Arizona Update

Glen Buettner reported that the Mapping Arizona document is still incomplete. Gene Trobia suggested a re-vote on the authorization to expend funds up to \$10,000 to publish the document. Motion made by Rick Harrington. Seconded by Sharon Nicholson. Motion was approved unanimously.

**Action Item: Expenditure of funds up to \$10,000 authorized for the publication of Mapping Arizona.**

Gene Trobia reported on the Arizona FIRE MAP project for monitoring forest fuels treatment in Arizona. Gene indicated that the project had received \$250,000 in funding from the State Forester's Office and work was commencing on the development of an interactive web map with the University of Arizona Remote Sensing Lab. Gene also reported that the State Cartographer's Office had received \$75,000 from a US Forest Service Spatial Analysis Program grant for the development of fire risk potential data and models.

Gene also noted that Glen had been hired on by the Arizona State Land Department, and that he is no longer the AGIC intern.

Tom Sturm reported that the Land Department has entered into a cooperative agreement with the USGS to develop a National Map implementation around core Arizona data and

an create an OGC compliant web map service to feed Arizona data up to the National Map. Gene indicated that this will allow some Arizona datasets to be put into the public domain.

IX. Call to the Public.

Bryan Hill discussed a regional data sharing and interoperability project underway among several West Valley cities.

X. Next Meeting and Location.

The next AGIC Board meeting will be held November 4 2004, at the Arizona Department of Administration Building, 100 North 15<sup>th</sup> Avenue, Phoenix, at 1:00pm.

Adjourn: Meeting adjourned at 3:02 p.m.

**Attendees:**

Executive Management Board

Candace Bogart, U.S. Forest Service  
Scott Bowman, Yuma Regional Geographic Information Systems  
Lisa Danko, Arizona Department of Commerce  
Lee Dexter, Northern Arizona University  
Dena Gambrel, Arizona Department of Water Resources  
Jami Garrison, Arizona Department of Transportation, President  
Victor Gass, Arizona Department of Environmental Quality  
Lee Harbers, Arizona Professional Land Surveyors Association  
Richard Harrington, Southern Arizona Geographic Information System  
Gary Irish, Arizona State Land Department  
Jackson Johnson, Bureau of Land Management  
Keith Larson, Natural Resource Conservation Service  
Jana Hutchins, Arizona State University  
Dave Minkel, National Geodetic Survey  
Chris Newton, Arizona Department of Health Services  
Sharon Nicholson, Arizona Department of Public Safety  
Rick Oland, Arizona Department of Revenue  
Manny Rosas, Pima Association of Governments  
Timothy Smothers, League of Arizona Cities and Towns  
Tom Sturm, US Geological Survey  
Gene Trobia, Arizona State Cartographer's Office  
Rita Walton, Maricopa Association of Governments  
Craig Wissler, University of Arizona

Other Attendees:

Paulette Baker, Arizona State Land Department  
Glen Buettner, Arizona State Cartographer's Office  
Carson Coates, Arizona State Land Department  
Tom Elder, City of Phoenix

Seth Franzman, public attendee serving on AGIC Conference Committee  
Santiago Garcia, City of Peoria  
Bryan Hill, City of Glendale Police Department  
Jason Howard, Arizona State Cartographer's Office  
Wesley Kortuen, Arizona Department of Health Services  
Shea Lemar, Arizona State University  
Thom Morrison, Arizona Department of Revenue  
Eva Reid, Arizona Department of Transportation  
Richard Trapp, Arizona Geological Survey